

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF MANAGERS
MEETING HELD JULY 2, 2026**

ORDER: Chairman Diesen called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: Carter Diesen, James Johnson, Laverne Voll, Cody Schmalz and Jason Braaten

STAFF PRESENT: Administrator Halstensgard, Technician Broten, and Assistant Wensloff

CONSULTING STAFF PRESENT: Nate Dalager and Torin McCormack, HDR Engineering; Michelle Moren, Attorney; Erik Jones, Houston Engineering

OTHERS PRESENT: Tom Enright, DNR; Brock Svoboda and Jamie Sikorski, landowners.

AGENDA: A **motion** to approve the agenda was made by Manager Braaten. Manager Johnson seconded the motion. The motion carried unanimously.

CONSENT AGENDA: A **motion** to approve the Consent Agenda was made by Manager Johnson and seconded by Manager Voll. The motion carried unanimously. Adoption of the Consent Agenda included:

- June 4, 2026 regular meeting minutes
- June 10, 2026 special meeting minutes
- Permit #26-07 (Santl Farms)
- Treasurer's Report as handed out
- Manager and employee expense vouchers as read by Manager Braaten

PERMIT: #26-08 (John Johnson & Kevin Johnson) A **motion** to approve permit #26-08 was made by Manager Voll with conditions that elevation of the dike be set at one foot below the township road elevation and side water inlets (SWI) be added. It was seconded by Manager Braaten. Technician Broten will provide the elevation in the permit. The motion carried unanimously.

OLD BUSINESS:

Administrator Halstensgard noted the MN Watersheds Summer Tour being held in Detroit Lakes on August 25th & 26th this year. Managers Braaten and Johnson indicated they may attend. Rooms at the hotel have been reserved and Assistant Wensloff will register the attendees. Administrator Halstensgard stated the MN Watersheds annual meeting scheduled for August 31st and will be virtual again this year. Voting on the resolutions to make up the 2027 legislative platform will happen at this meeting. Manager Voll and Manager Johnson were named as delegates for MN Watersheds.

Manager Braaten made a **motion** to schedule the final hearing for County Ditch 8 (CD8) completion of work for next month's meeting on August 6, 2026 at 8:30 a.m. Seconded by Manager Voll. The motion carried unanimously.

NEW BUSINESS: There was no new business at this meeting.

PROJECTS:

Big Swamp North – Administrator Halstensgard gave an update on the recent Big Swamp North landowner meeting held at the City Center noting that it was well attended with a few new people. A lot of different components of the project were discussed with a lot of feedback as well. Tom Enright will be presenting the petition to abandon the laterals to the County Board at their July 14th meeting.

Roseau Lake- Manager Braaten gave some details on Spruce Valley's construction progress on Roseau Lake Phase 5. Tom Enright stated that he put up barricades to deter vehicles from traveling the inlet road due to its softness and that is not intended to be a public road. Administrator Halstensgard mentioned that landowner Eddie Castle stopped in and inquired about the project and inquired about the installation of the agreed upon gates. Tom Enright noted that he has ordered gates.

REPORTS:

RRWMB: Manager Braaten referred to his written report. He also talked about removing Whitney Lake from the RRWMB's funding obligations for the time being, and the Nelson Slough groundbreaking ceremony held near the city of Strandquist, in Marhsall County, that he recently attended along with Administrator Halstensgard.

Technician: Technician Broten referred to his written report and provided pictures of work progress at Roseau Lake.

Administrator: Administrator Halstensgard reported on the following:

- RRIW meeting/tour held on June 25th attended by Managers Braaten and Voll. The meeting was well attended with lots of good questions. There was drainage discussion, a presentation, and a tour of RRWD Roseau Lake Rehabilitation project.
- RRWD insurance is in the renewal process.
- Staff is preparing for the 2026 Fair booth.
- Santl site update and individual landowner purchase agreements. Manager Diesen and Manager Braaten are on the land use committee. Manager Voll has expressed interest as an alternate member. Manager Johnson made a **motion** to name Manager Voll as an alternate. Manager Schmalz seconded it. The motion carried unanimously.
- The JPB meeting is scheduled for July 9th at 8:00 a.m.
- Included in the packet is the H2OverViewers report on CD8.

Hearing: Roseau Lake Rehabilitation – Phase 1 & 2 - Manager Braaten made a **motion** to open the public hearing. Manager Johnson seconded the motion. Motion carried unanimously. Attorney Moren started the discussion ensuring the public hearing notice, including the affidavit of publication, be part of the record. Nate Dalager presented the Notice of Acceptability of Work (NAW) and recommended that retainage be paid to Spruce Valley for Phase 1 of the Roseau Lake Rehabilitation Project in the amount of \$107,807.51.

Mr. Dalager presented the NAW for Roseau Lake Rehabilitation Project - Sprague Creek, and recommended retainage be paid to Northern Harbor in the amount of.

There were no further comments, either written or verbal received. Manager Voll made a motion to close the public hearing and Manager Braaten seconded the motion. The motion to close the public hearing carried unanimously.

Manager Braaten made a **motion** to confirm contract completion and accept the NAW and pay the retainage for Phase 1 to Spruce Valley in the amount of \$107,807.51. Manager Johnson seconded the motion. The motion carried unanimously.

Manager Voll made a **motion** to accept the NAW and pay the retainage for Phase 2 to Northern Harbor in the amount of \$11,925.10. Manager Braaten seconded the motion. The motion carried unanimously.

OTHER BUSINESS:

Manager Voll made a **motion** to adjourn. Manager Voll withdrew his motion to adjourn.

Manager Braaten made a **motion** to amend the agenda to include HDR Pay Estimate #03-09 for Roseau Lake Rehabilitation Phase 3. Manager Voll seconded his motion. The motion carried unanimously.

Manager Braaten made a **motion** to pay Estimate #03-09 for Roseau Lake Rehabilitation Phase 3. Manager Johnson seconded the motion. Motion carried unanimously.

The next meeting will be held August 6, 2026 at 8:00 a.m. After a **motion** by Manager Voll and seconded by Manager Johnson, the meeting was adjourned at 9:27 a.m.

Respectfully submitted,


Laverne Voll, Secretary


Tracy Halstensgard, Administrator

July 2026 Treasurer's report

Checkbook Balance as of June 23, 2026	\$898,278.65
Receipts:	
Citizens State Bank -- interest 6/15/26	\$ 81.23
State of Minnesota -- Roseau Lake FHM grant	\$ 184,990.72
Roseau County -- share of taxes	\$ 479,977.13
Marshall County -- share of taxes	\$ 356.34
Total:	\$ 665,405.42
Bills:	
Tracy Halstengard -- Salary, Ins stipend & cell reimbursement	\$ 6,165.19
Blaine Broten -- Salary, Ins stipend & cell reimbursement	\$ 3,917.14
Tawni Wensloff -- wages	\$ 3,178.35
Jason Braaten -- Per Diem & mileage	\$ 378.21
Carter Diesen -- Per Diem & mileage	\$ 138.63
Tracy Halstengard -- mileage & reimbursement	\$ 94.25
James Johnson -- Per Diem & mileage	\$ 471.53
Cody Schmalz -- Per Diem & mileage	\$ 368.03
LaVerne Voll -- Per Diem & mileage	\$ 654.04
Elan Financial Services -- credit card	\$ 609.19
City Of Roseau -- utilities (pd ACH)	\$ 197.16
Minnesota Energy Resources -- natural gas	\$ 10.20
Marco Technologies -- contract	\$ 52.05
Marco -- copier contract	\$ 189.08
Moren Law Office -- Legal Fees	\$ 1,410.00
Roseau Electric Co-op -- Int/phone (pd ACH)	\$ 96.83
Verizon Wireless -- Trimble	\$ 40.01
Roseau Times-Region -- meeting notice	\$ 336.60
RRWMB -- Hay Creek & Big Swamp North facilitation cost share	\$ 3,102.38
Northern Harbor Construction -- Sprague Creek final payment	\$ 11,925.10
AB's Lawn Care -- mowing	\$ 285.08
Tech Works -- one year of Google Suite charges	\$ 736.71
Spruce Valley Corporation -- Roseau Lake Phase 1 final payment	\$ 107,807.51
Gladden Construction -- Payment Application 03-09	\$ 199,707.57
HDR Engineering -- Inv #1200825158, 1200824639 & 1200832434	\$ 33,874.73
H2Overviewers -- CD 8 redetermination of benefits; inv #2242	\$ 2,994.75
RRWMB -- Share of taxes	\$ 117,076.28
HDR Engineering -- Inv #1200832674, 1200832671 & 1200832672	\$ 34,438.56
HDR Engineering -- Inv #1200832673 CD 8 re-establishment	\$ 16,810.00
Total:	\$547,065.16